

# Aveda Fredric's Institute Higher Education Emergency Relief Fund Reporting Emergency Financial Aid Grants to Students

Date of Last Update: December 31, 2021

Posted: January 10, 2022

Section 314(e) of the Coronavirus Response and Relief Supplemental Appropriations Act, 2021 (Pub. L. 116-260) ("CRRSAA"), directs institutions receiving funds under Section 314 to submit (in a time and manner required by the Secretary) a report to the Secretary describing the use of funds distributed from the Higher Education Emergency Relief Fund ("HEERF"). The Department, under the authority of 2 CFR 200.328 and 2 CFR 200.329, has also directed that institutions receiving funds under the American Rescue Plan Act, 2021 ("ARP") submit a report to the Secretary describing the use of funds distributed from HEERF.

The following information is being provided to comply with the CRRSAA and ARP reporting requirements for funds distributed from HEERF:

- 1. Aveda Fredric's Institute acknowledges that it has signed and returned to the Department the Certification and Agreement and the assurance that the institution has used the applicable amount of funds designated under the CRRSAA and ARP (a)(4) programs to provide Emergency Financial Aid Grants to Students.
- 2. The total amount of funds that the institution will receive or has received from the Department pursuant to the institution's Certification and Agreement for Emergency Financial Aid Grants to Students under the CRRSAA and ARP (a)(1) and (a)(4) programs is \$288,513.00.
- 3. The total amount of Emergency Financial Aid Grants distributed to students under the CRRSAA and ARP (a)(4) programs as of December 31, 2021, \$271,561.98
- 4. The estimated total number of students at the institution that are eligible to receive Emergency Financial Aid Grants to Students under the CRRSAA and ARP (a)(1) and (a)(4) programs is 123.
- 5. The total number of students who have received an Emergency Financial Aid Grant to students under the CRRSAA and ARP (a)(1) and (a)(4) programs is 112.
- 6. The method(s) used by the institution to determine which students receive Emergency Financial Aid Grants and how much they would receive under the CRRSAA and ARP (a)(1) and (a)(4) programs is as follows:

#### **Allocation of CRRSAA Grant Funds Formula**

Just as COVID-19 does not discriminate on the basis of socioeconomic status, the Institute recognizes that a wide array of individuals and industries have been adversely impacted by COVID-19. The Institute recognizes that our students' lives have been severely disrupted by coronavirus. Many are facing financial challenges and struggling to make ends meet.

Students actively enrolled at the Institute on May 24, 2021 may be eligible to receive a financial aid grant from the Grant Fund. The grants to be awarded to students will be based on the following formula, which is intended to prioritize the distribution of student grants to those students who demonstrate exceptional need. The Grant Fund will be divided equally among all Qualifying Students who are actively enrolled at the Institute on May 24, 2021. For purposes of receiving a grant award from the Grant Fund, a "Qualifying Student" is a student who is either (i) eligible for federal Pell grants or (ii) a student who has submitted evidence of Demonstrated Hardship.

The Institute will use information from the student's most recent Institutional Student Information Record (ISIR) on file to determine whether the student is Pell grant eligible. Students enrolled as of May 24, 2021 who did not previously file a Free Application for Federal Student Aid (FAFSA) may choose to file a FAFSA for purposes of the grant award calculations to be made pursuant to this plan. The successful completion of the FAFSA will generate an ISIR for the student, and the Institute will use the information from that ISIR for purposes of determining whether the student is eligible for federal Pell grants and therefore a Qualifying Student entitled to a student grant award from the Grant Fund. In order for a student's ISIR to be considered for grant allocation purposes it must be received by the Institute no later than June 7, 2021 because the Institute will begin the process of allocating grant funds to students on June 8, 2021.

Students who are not eligible for federal Pell Grants may be considered Qualifying Students and therefore eligible for an emergency financial aid grant under this plan if they submit evidence of Demonstrated Hardship. The Institute recognizes that student financial records previously submitted to the Institute are dated and may not reflect a student's current circumstances. Students who are not eligible for federal Pell grants may submit evidence of Demonstrated Hardship by utilizing the form attached to this plan. The Institute will review the form and supporting documentation provided by the student. The determination of whether a student has made a sufficient showing of Demonstrated Hardship will be in the Institute's sole discretion, and the Institute's determination shall be final. Any student seeking consideration for a grant award due to Demonstrated Hardship must submit the Demonstrated Hardship form and supporting documentation on or before June 7, 2021. Students who do not submit the applicable form and supporting documentation by June 8, 2021 will not be considered for a grant award due to Demonstrated Hardship.

The Institute will begin contacting students about the financial aid grants on or about May 26, 2021. This initial email notice will include a brief description of this plan, including information about how students may apply for grant award consideration due to

Demonstrated Hardship. The form of this initial email notice and Demonstrated Hardship form is included with this plan as Exhibit A1.

#### EXHIBIT A1 CRSSAA INFORMATION EMAIL AND DEMONSTRATED HARDSHIP FORM

Subject: Student Emergency Relief Grant

Dear Student,

The Coronavirus Response and Relief Supplemental Appropriations Act, 2021 (CRRSAA) provides emergency assistance for students who are in need of financial support for expenses related to the disruption of campus operations due to the coronavirus pandemic. Under CRRSAA, the Aveda Fredric's Institute (the "Institute") has received grant funding from the U.S. Department of Education for the purpose of making emergency financial aid grants to its students.

Students enrolled at the Institute on May 24, 2021 may be eligible to receive a financial aid grant from the Grant Funds. The amount of each student's grant award is based on a formula that considers whether the student is eligible for federal Pell grants and whether the student has experienced demonstrated hardship due to the coronavirus pandemic. This formula is intended to prioritize the distribution of student grants to those students who demonstrate exceptional need.

The Institute will use information on record from your Free Application for Federal Student Aid (FAFSA) to determine whether you are designated as a Pell grant eligible student. If you did not previously file a FAFSA and wish to have the information reported on the FAFSA considered as part of your grant award allocation, then you should file a FAFSA as soon as possible. The Institute will begin the process of allocating grant awards to students beginning June 8, 2021. Any information from your FAFSA reported to the Institute after June 7, 2021 will not be considered in the grant allocation process. In order for the Institute to receive your FAFSA information by this date, we encourage you to file a FAFSA as soon as possible but no later than June 1, 2021. Please see the Financial Aid Administrator if you have any questions or would like additional information about filing a FAFSA.

As part of the Institute's student grant allocation formula, students who have recently experienced demonstrated hardship will be allocated a share of grant funds. Demonstrated hardship may include:

- Loss of Employment
- Reduction of Income
- Divorce/Separation
- Unusual Medical/Dental Expenses
- Death of Parent or Spouse

If you believe that you have experienced a demonstrated hardship since the beginning of the coronavirus pandemic, we encourage you to submit a Demonstrated Hardship form and supporting documentation. Please click on the link below to fill out the Demonstrated Hardship form in its entirety to be accepted for consideration. Any supporting documentation should be hand delivered to the Institute's Financial Aid Office.

Link to Form: (insert link)

The Institute will review your request and inform you of whether your circumstances have been determined to meet the criteria of demonstrated hardship. <u>Any student seeking</u> <u>consideration for an additional grant award due to Demonstrated Hardship must submit the Demonstrated Hardship form and supporting documentation on or before June 7, 2021.
Students who do not submit the applicable form and supporting documentation by June 7, 2021 will not be considered for an additional grant allocation due to Demonstrated Hardship.</u>

The Institute expects to provide students with grant award notices by June 10, 2021. In the meantime, please do not hesitate to contact us at <u>studentaccounts@nurturaveda.com</u> if you have any questions regarding the Institute's plan for the allocation and distribution of these emergency student financial aid grants.

Very truly yours,

Patrick J. Thompson, President Aveda Fredric's Institute

## Aveda Fredric's Institute Student Emergency Financial Aid Grants

#### **Demonstrated Hardship Form**

| Student Name:   |   | Date:  |
|---|---|--|
| Current Mailing Address: Street Address 1:  |   | Cell Phone<br>Number:<br>Email Address:  |
| Street Address 2:   |   |  |
| City:   |   |  |
| State:  | Zip Code:   |  |
| provides emergency assis<br>related to the disruption of<br>CRRSAA, the Aveda Fre | stance for students who are of campus operations due edric's Institute (the "Insti  | ral Appropriations Act, 2021 (CRRSAA) re in need of financial support for expenses to the coronavirus pandemic. Under stute") has received grant funding from the naking emergency financial aid grants to its         |
| experienced demonstrated consideration for a grant Hardship form on or bef        | d hardship will be allocate<br>t award due to Demonstr<br>fore June 7, 2021, and su | ormula, students who have recently ed a share of grant funds. Any student seeking tated Hardship must submit the Demonstrated apporting documentation must be received by June 7, 2021. Students who do not submit the |
|   | orting documentation by   | June 7, 2021 will not be considered for a grant  |
| <u>*</u>  | on of emergency financial tent ome on   | nstrated hardship that you wish for the Institute laid grants to students (choose all that apply):   |
| explanation from the stud   | lent and supporting docum   | ated hardship must include a detailed written<br>mentation. Any Demonstrated Hardship forms<br>tion or supporting documentation will not be  |

considered. Supporting documentation must be hand-delivered to the Institute's Financial

Aid Office on or before June 7, 2021.

| - | • | • |  |  |
|---|---|---|--|--|

Written Explanation

Any additional pages for the written explanation can be submitted along with other supporting documentation. Please hand-deliver all supporting documentation to the Institute's Financial Aid Office on or before June 7, 2021.

Please provide supporting documentation based on your special circumstances as follows:

| <b>Special Circumstances:</b> | Documentation to be provided:   |
|-------------------------------|---|
| Loss of Employment            | <ul> <li>Official documentation verifying date of job loss (e.g. severance letter, unemployment decision, etc.)</li> <li>Final paycheck stub(s) received</li> <li>Unemployment history summary reporting benefits received to date and balance remaining in 2021</li> <li>If employed after job loss, please include most recent paycheck stubs of any and all employment</li> </ul>  |
| Reduction of Income           | <ul> <li>Reduction in Wages/Hours: Current employer has reduced wages and/or hours for at least 12 consecutive weeks in 2020 or 2021 for you, your spouse, or your parent (if dependent).</li> <li>Documentation Needed:         <ul> <li>Employer documentation verifying change in employment status (e.g. furlough)</li> <li>Copy of paycheck stub(s) received before reduction and copy of most recent paycheck stub(s) since reduction in 2020 or 2021</li> </ul> </li> <li>Reduction in Income/Benefits: You, your spouse, or your parent(s), if dependent, lost income or benefits outside of employment (i.e. child support, unemployment, etc.).</li> <li>Documentation Needed:         <ul> <li>Third-party official documentation reporting date income or benefit was terminated/exhausted</li> </ul> </li> </ul> |

| Divorce/Separation              | For separation: Signed statement indicating date of separation and two official documents (e.g., copy of lease, utility bill, driver's license, etc.) verifying the physical address of the absent spouse/parent (no P.O. boxes)  For divorce: A divorce decree  |
|---------------------------------|--|
| Unusual Medical/Dental Expenses | <ul> <li>Medical and/or dental expenses for 2020 or 2021 that were paid out-of-pocket (i.e. not what insurance covered) for you, your spouse (if applicable) and/or your parent(s)/sibling(s), if dependent. Documentation Needed:         <ul> <li>Copies of canceled checks for out-of-pocket payments and/or receipts of payments</li> <li>A copy of your FSA or HSA account showing payments and/or a copy of your medical account listing payments and dates</li> </ul> </li> </ul> |
| Death of Parent or<br>Spouse    | Copy of the death certificate or a published newspaper obituary with date of death   |

This form will not be considered unless all of the required documentation has been delivered to the Institute's Financial Aid Office on or before June 7, 2021.

My signature certifies that the information provided for this request and all accompanying documentation is true and correct to the best of my knowledge.

| Student                           |                     |       |
|-----------------------------------|---------------------|-------|
| Signature:                        |                     | Date: |
| DO NOT V                          | WRITE BELOW THIS LI | NE    |
| FOR OFFICE USE ONLY               |                     |       |
| Institute Final Action: Approved: | Denied:             |       |
| Signature of Institute Official   |                     | Date  |

#### **Allocation of ARP Grant Fund Formula**

Just as COVID-19 does not discriminate on the basis of socioeconomic status, the Institute recognizes that a wide array of individuals and industries have been adversely impacted by COVID-19. The Institute recognizes that our students' lives have been severely disrupted by coronavirus. Many are facing financial challenges and struggling to make ends meet.

Students actively enrolled at the Institute on August 24, 2021 may be eligible to receive a financial aid grant from the ARP Grant Fund. The grants to be awarded to students will be based on the following formula, which is intended to prioritize the distribution of student grants to those students who demonstrate exceptional need. The ARP Grant Fund will be divided equally among all Qualifying Students who are actively enrolled at the Institute on August 24, 2021. For purposes of receiving a grant award from the ARP Grant Fund, a "Qualifying Student" is either

(i) a student who is eligible for federal Pell grants, or (ii) a student who has submitted evidence of Demonstrated Hardship.

The Institute will use information from the student's most recent Institutional Student Information Record (ISIR) on file to determine whether the student is Pell grant eligible. Students enrolled as of August 24, 2021, who did not previously file a Free Application for Federal Student Aid (FAFSA), may choose to file a FAFSA for purposes of the grant award calculations to be made pursuant to this plan. The successful completion of the FAFSA will generate an ISIR for the student, and the Institute will use the information from that ISIR for purposes of determining whether the student is eligible for federal Pell grants, and therefore, a Qualifying Student entitled to a student grant award from the ARP Grant Fund. In order for a student's ISIR to be considered for grant allocation purposes, it must be received by the Institute no later than September 12, 2021 because the Institute will begin the process of allocating grant funds to students on September 13, 2021.

Students who are not eligible for federal Pell Grants may be considered Qualifying Students, and therefore, eligible for an emergency financial aid grant under this plan if they submit evidence of Demonstrated Hardship. The Institute recognizes that student financial records previously submitted to the Institute are dated and may not reflect a student's current circumstances. Students who are not eligible for federal Pell grants may submit evidence of Demonstrated Hardship by utilizing the form attached to this plan. The Institute will review the form and supporting documentation provided by the student. The determination of whether a student has made a sufficient showing of Demonstrated Hardship will be in the Institute's sole discretion, and the Institute's determination shall be final. Any student seeking consideration for a grant award due to Demonstrated Hardship must submit the Demonstrated Hardship form and supporting documentation on or before September 12, 2021. Students who do not submit the applicable form and supporting documentation by September 12, 2021 will not be considered for a grant award due to Demonstrated Hardship.

The Institute will begin contacting students about the financial aid grants on or about September 3, 2021. This initial email notice will include a brief description of this plan, including information about how students may apply for grant award consideration due to Demonstrated Hardship. The form of this initial email notice and Demonstrated Hardship form is included with this plan as Exhibit A2.

#### EXHIBIT A2 ARP INFORMATION EMAIL AND DEMONSTRATED HARDSHIP FORM

Subject: Student Emergency Relief Grant

Dear Student,

The American Rescue Plan Act of 2021 (ARP) provides emergency assistance for students who are in need of financial support for expenses related to the disruption of campus operations due to the coronavirus pandemic. Under ARP, the Aveda Fredric's Institute (the "Institute") has received grant funding from the U.S. Department of Education for the purpose of making emergency financial aid grants to its students.

Students enrolled at the Institute on August 24, 2021 may be eligible to receive a financial aid grant from the ARP Grant Fund. The amount of each student's grant award is based on a formula that considers whether the student is eligible for federal Pell grants or whether the student has experienced demonstrated hardship due to the coronavirus pandemic. This formula is intended to prioritize the distribution of student grants to those students who demonstrate exceptional need.

The Institute will use information on record from your Free Application for Federal Student Aid (FAFSA) to determine whether you are designated as a Pell grant eligible student. If you did not previously file a FAFSA and wish to have the information reported on the FAFSA considered as part of your grant award allocation, then you should file a FAFSA as soon as possible. The Institute will begin the process of allocating grant awards to students beginning September 13, 2021. Any information from your FAFSA reported to the Institute after September 12, 2021 will not be considered in the grant allocation process. In order for the Institute to receive your FAFSA information by this date, we encourage you to file a FAFSA as soon as possible but no later than September 7, 2021. Please see the Financial Aid Administrator if you have any questions or would like additional information about filing a FAFSA.

As part of the Institute's student grant allocation formula, students who have recently experienced demonstrated hardship will be allocated a share of grant funds. Demonstrated hardship may include:

- Loss of Employment
- Reduction of Income
- Divorce/Separation
- Unusual Medical/Dental Expenses
- Death of Parent or Spouse

If you believe that you have experienced a demonstrated hardship since the beginning of the coronavirus pandemic, we encourage you to submit a Demonstrated Hardship form and supporting documentation. Please click on the link below to fill out the Demonstrated Hardship form in its entirety to be accepted for consideration. Any supporting documentation should be hand delivered to the Institute's Financial Aid Office.

Link to Form: (insert link)

The Institute will review your request and inform you of whether your circumstances have been determined to meet the criteria of demonstrated hardship. <u>Any student seeking consideration for a grant award due to Demonstrated Hardship must submit the Demonstrated Hardship form and supporting documentation on or before September 12, 2021</u>. Students who do not submit the applicable form and supporting documentation by September 12, 2021 will not be considered for a grant allocation due to Demonstrated Hardship.

The Institute expects to provide students with grant award notices during the week of September 20, 2021. In the meantime, please do not hesitate to contact us at <a href="mailto:studentaccounts@nurturaveda.com">studentaccounts@nurturaveda.com</a> if you have any questions regarding the Institute's plan for the allocation and distribution of these emergency student financial aid grants.

Very truly yours,

Patrick J. Thompson, President Aveda Fredric's Institute

#### <u>Aveda Fredric's Institute</u> Student Emergency Financial Aid Grants

#### **Demonstrated Hardship Form**

| Student Name:  |  |
|--|--|
| Current Mailing Address:   |  |
| Cell Phone Number:   | Email Address:   |
| Date:  |  |
| financial support for expenses related to the disrupt  | vides emergency assistance for students who are in need of ion of campus operations due to the coronavirus pandemic. titute") has received grant funding from the U.S. Department financial aid grants to its students.            |
| hardship will be allocated a share of grant funds. <u>A.</u><br>Demonstrated Hardship must submit the Demons   | rmula, students who have recently experienced demonstrated ny student seeking consideration for a grant award due to trated Hardship form on or before September 12, 2021 and to the Institute's Financial Aid Office on or before |
|  | the applicable form and supporting documentation by  |
| September 12, 2021 will not be considered for a gra  | 11 0   |
| Please indicate the special circumstances of demonits allocation of emergency financial aid grants to s  Loss of Employment Reduction of Income Divorce/Separation Unusual Medical/Dental Expenses Death of Parent or Spouse | strated hardship that you wish for the Institute to consider in tudents (choose all that apply):   |
|  |  |

Circumstances that are NOT considered as extenuating include, but are not limited to:

- Standard living expenses (e.g., utilities, credit card payments, etc.)
- Mortgage payments
- Car payments
- Credit card or other personal debts
- Vacation expenses
- All other discretionary expenses

Any request for special consideration of demonstrated hardship must include a detailed written explanation from the student and supporting documentation. Any Demonstrated Hardship forms submitted without either a detailed written description or supporting documentation will not be considered.

# Written Explanation (additional pages must be delivered to the Institute's Financial Aid Office by September 12, 2021)

Please provide supporting documentation based on your special circumstances as follows: (Supporting documentation must be delivered to the Institute's Financial Aid Office on or before September 12, 2021)

| <b>Special Circumstances:</b> | <b>Documentation to be provided:</b>  |
|-------------------------------|---|
| Loss of Employment            | <ul> <li>Official documentation verifying date of job loss (e.g. severance letter, unemployment decision, etc.)</li> <li>Final paycheck stub(s) received</li> <li>Unemployment history summary reporting benefits received to date and balance remaining in 2021</li> <li>If employed after job loss, please include most recent paycheck stubs of any and all employment</li> </ul>  |
| Reduction of Income           | Reduction in Wages/Hours: Current employer has reduced wages and/or hours for at least 12 consecutive weeks in 2020 or 2021 for you, your spouse, or your parent (if dependent).  Documentation Needed:  • Employer documentation verifying change in employment status (e.g. furlough)  • Copy of paycheck stub(s) received before reduction and copy of most recent paycheck stub(s) since reduction in 2020 or 2021  Reduction in Income/Benefits: You, your spouse, or your parent(s), if dependent, lost income or benefits outside of employment (i.e. child support, unemployment, etc.).  Documentation Needed:  • Third-party official documentation reporting date income or benefit was terminated/exhausted |
| Divorce/Separation            | For separation: Signed statement indicating date of separation and two official documents (e.g., copy of lease, utility bill, driver's license, etc.) verifying the physical address of the absent spouse/parent (no P.O. boxes)  For divorce: A divorce decree   |

| Unusual Medical/Dental    | Medical and/or dental expenses for 2020 or 2021 that were paid out-of-pocket   |
|---------------------------|--|
| Expenses                  | <ul> <li>(i.e. not what insurance covered) for you, your spouse (if applicable) and/or your parent(s)/sibling(s), if dependent.</li> <li>Documentation Needed: <ul> <li>Copies of canceled checks for out-of-pocket payments and/or receipts of payments</li> <li>A copy of your FSA or HSA account showing payments and/or a copy of your medical account listing payments and dates</li> </ul> </li> </ul> |
| Death of Parent or Spouse | Copy of the death certificate or a published newspaper obituary with date of death   |

This form will not be considered unless all of the required documentation has been delivered to the Institute's Financial Aid Office on or before September 12, 2021.

| My signature certifies that the information provided for this request and all accompanying documentation is true and correct to the best of my knowledge. |                 |           |  |
|---|-----------------|-----------|--|
| Student Signature:  |                 | Date:     |  |
| DO N  | NOT WRITE BELOW | THIS LINE |  |
| FOR OFFICE USE ONLY Institute Final Action: Approved: Signature of Institute Official   | Denied:         | Date      |  |

7. The institution has provided the following instructions, directions or guidance to its students concerning the Emergency Financial Aid Grants as Exhibits B1 & B2 for CRRSAA and Exhibits C1 & C2 for ARP:

#### **EXHIBIT B1**

# Aveda Fredric's Institute Student Emergency Financial Aid Grants Grant Notification & Attestation Statement

| Student Name:  |  | Date:   |
|--|--|---|
| Current Mailing Address:   |  | Cell Phone Number:  |
| Street Address 1:  |  | Email Address:  |
| Street Address 2:  |  |   |
| City:  |  |   |
| State:   | Zip Code:  |   |
|  | CE DUE TO INST<br>ion & Attestation St   | tatement to the Institute as soon as possible but no later than   |
|  |  | n statement by this date may result in your grant award being dditional grants to other students.   |
|  |  | nding made available to the Aveda Fredric's Institute under Appropriations Act, 2021 (CRRSA).   |
| <ul><li> I have experienced a</li><li> I understand that any</li></ul>       | dditional expenses of<br>money awarded fro<br>ergency costs that a   | ion Statement is true and correct to the best of my knowledge. due to the disruption caused by coronavirus. om this grant is to be used for any component of my cost of rise due to coronavirus, such as tuition, food, housing, health mildcare.   |
| toward my outstanding balan  | nce due to the Institu   | not required, to apply some or all of the Grant Award Amount ute. Whether I choose to apply some or all of my Grant Award the Institute will not change my Grant Award Amount.  |
| I give my consent outstanding balance, then the less than my outstand that n | nt for the Institute to<br>nee with the Institute<br>Institute will give n<br>standing balance, the<br>ny Grant Award Am | t of your Grant Award Amount (choose one): use my Grant Award Amount as payment toward my e. If the Grant Award Amount is greater than my outstanding ne a check for the difference. If the Grant Award Amount is en I shall be responsible for any remaining balance due. I nount is not conditioned upon my consenting to the use of my ward my outstanding balance due to the Institute. |
|  |  | he Institute for my Grant Award Amount via check by mail. I be mailed to me to the address listed above.  |
| Student Signature  |  | Date  |

#### **EXHIBIT B2**

| June | , 2021                            |
|------|-----------------------------------|
|      | ent Name:<br>ent Mailing Address: |
| Re:  | Student Emergency Relief Grant    |

Dear Student,

The Coronavirus Response and Relief Supplemental Appropriations Act, 2021 (CRRSAA) provides emergency assistance for students who are in need of financial support for expenses related to the disruption of campus operations due to the coronavirus pandemic. Under CRRSAA, the Aveda Fredric's Institute has received grant funding from the U.S. Department of Education for the purpose of making emergency financial aid grants to its students.

In connection with CRRSAA, your emergency financial aid grant check has been mailed via U.S. Postal Service. The check is mailed from our third-party servicer, CIVISTA BANK. The check was mailed in a plain envelope with 'Civista Bank' in the return address window. Please open this envelope. *IT IS NOT JUNK MAIL*.

This is a grant, which means that this amount does not need to be repaid. Your acceptance of this grant award is conditioned upon your agreement to use the funds for the purposes allowed under CRRSAA and as agreed upon by you in the attestation statement that you previously provided to the Institute. In particular, you understand that the money awarded from this grant is to be used for any component of your cost of attendance or for emergency costs that arise due to coronavirus, such as tuition, food, housing, health care (including mental health care), or childcare.

We hope that you and your family and friends are safe and healthy. Please do not hesitate to contact us if you have any questions.

Very truly yours, Patrick Thompson, President

Aveda Fredric's Institute

## EXHIBIT C1 Aveda Fredric's Institute

### **Student Emergency Financial Aid Grants Grant Notification & Attestation Statement**

| G. 1   |  |
|--|--|
| Student Name:  |  |
| Current Mailing Address:                                   |  |
| Cell Phone Number:   | Email Address:   |
| Date:  |  |
|  |  |
| GRANT AWARD AMOUNT:  |  |
| Please return this Notification & Attestation State        | ement to the Institute as soon as possible but no later than |
| <u> September 24, 2021. Failure to return this attesta</u> | tion statement by this date may result in your grant award   |
| being forfeited and those funds being used to man          | ke additional grants to other students.                      |
|  |  |
|  |  |

Please make sure your contact information shown above is correct before you submit this Grant Notification & Attestation Statement, as this information will be used for the purpose of delivering your grant award to you.

I accept the grant award provided to me from funding made available to the Aveda Fredric's Institute under the American Rescue Plan Act of 2021 (ARP).

I certify the following:

- All information provided in this Attestation Statement is true and correct to the best of my knowledge.
- I have experienced additional expenses due to the disruption caused by coronavirus.
- I understand that any money awarded from this grant is to be used for any component of my cost of attendance or for emergency costs that arise due to coronavirus, such as tuition, food, housing, health care (including mental health care), or childcare.

| Student Signature | Date |  |
|-------------------|------|--|

#### **EXHIBIT C2**

| Septe | mber, 2021                        |
|-------|-----------------------------------|
|       | ent Name:<br>ent Mailing Address: |
| Re:   | Student Emergency Relief Grant    |

Dear Student,

The American Rescue Plan Act of 2021 (ARP) provides emergency assistance for students who are in need of financial support for expenses related to the disruption of campus operations due to the coronavirus pandemic. Under ARP, the Aveda Fredric's Institute has received grant funding from the U.S. Department of Education for the purpose of making emergency financial aid grants to its students.

In connection with CRRSAA, your emergency financial aid grant check has been mailed via U.S. Postal Service. The check is mailed from our third-party servicer, CIVISTA BANK. The check was mailed in a plain envelope with 'Civista Bank' in the return address window. Please open this envelope. *IT IS NOT JUNK MAIL*.

This is a grant, which means that this amount does not need to be repaid. Your acceptance of this grant award is conditioned upon your agreement to use the funds for the purposes allowed under ARP and as agreed upon by you in the attestation statement that you previously provided to the Institute. In particular, you understand that the money awarded from this grant is to be used for any component of your cost of attendance or for emergency costs that arise due to coronavirus, such as tuition, food, housing, health care (including mental health care), or childcare.

We hope that you and your family and friends are safe and healthy. Please do not hesitate to contact us if you have any questions.

Very truly yours,

Patrick Thompson, President Aveda Fredric's Institute